



HAZARDOUS CHEMICALS TRAINING ACKNOWLEDGEMENT FORM

Use this form to document that an employee has been trained regarding hazardous chemicals used in the workplace as required by OSHA hazard communication rules and regulations.

I, _____, have been informed about the hazardous chemicals that I may be exposed to during my work and I have received training on the following topics:

- ❖ An overview of the requirements in OSHA's hazard communication rules
- ❖ Hazardous chemicals present in the workplace
- ❖ The written hazard communication plan
- ❖ How to read labels and review material safety data sheets
- ❖ Physical and health effects of the hazardous chemicals
- ❖ Methods to determine the presence or release of hazardous chemicals in the work area
- ❖ How to reduce or prevent exposure to these hazardous chemicals through use of exposure controls/work practices and personal protective equipment
- ❖ Steps we have taken to reduce or prevent exposure to these chemicals
- ❖ Emergency procedures to follow if exposed to these chemicals

Note to Employee: This form becomes part of your personnel file. Read and understand it before signing.

Employee: _____ Date: _____

Trainer: _____ Date: _____